

Final Budget

ALPINE MEADOWS IMPROVEMENT & SERVICE DISTRICT	
<small>Budget Hearing Information</small>	
PO BOX 610	Location: 25 S. WILLOW #10 JACKSON, WY 83001
JACKSON, WY 83001	Date: 6/26/2019
307-739-9090	Time: 12:00 PM
Lincoln County	Budget Prepared by: JANE CHAPMAN

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The Alpine Meadows ISD has prepared its budget for the FY ending June 30, 2020. The Budget is based on prior years' experience and current cash balances. The ISD is proposing to collect no additional monies for this FY.

Upon Member approval, the ISD will dissolve and transfer operations and fiscal responsibilities to the Alpine Meadows Property Owners Association. To that end the ISD will use the current cash balances to meet the planned expenditures included in this budget report.

Alpine Meadows was annexed by the Town of Alpine in 2018. With approval from the Town of Alpine the ISD will transfer the cash being reserved for chip sealing the subdivision roadways to the Town of Alpine for completion of this project at a future date.

The ISD will continue to incorporate the Guidelines of the Special District Accounting Handbook until dissolution occurs.

S-B RESERVE DESCRIPTION

Alpine Meadows ISD is reserving funds for Chip Sealing of the subdivision roadways, that work is scheduled to be done in 2020, that money will be transferred to the Town of Alpine for completion of that work. The Alpine Meadows is also reserving funds for Noncompliance with CCR's, these funds will be moved to the operating fund.

S-C

Names of Board Members	Date of End of Term
LAURA LADD	11/1/19
JANE CHAPMAN	11/1/19
KELLEY TETRAULT	11/1/19
AMY SIMKIN	3/21/20
DAVID MILLER	3/21/20

	Does the district have regular office hours exceeding 20 hours per week?
	<input type="checkbox"/> Yes
If Yes, enter	
Address of office:	25 S WILLOW #10
City, State, Zip:	JACKSON, WY 83001
Phone Number:	307-739-9090
Hours Open:	MONDAY-FRIDAY 9AM-5PM

Where are the minutes of your board meeting available for public review?
 DISTRICT OFFICE 25 S WILLOW #10 JACKSON, WY 83001

How and where are the notices of meeting posted for the public?
 Star Valley Independent, emailed, mailed via USPS, and posted on Alpine Meadows website

Where are the public meetings held?
 DISTRICT OFFICE 25 S WILLOW, JACKSON WY

FINAL BUDGET SUMMARY

OVERVIEW		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$77,308	\$88,956	\$201,528	\$198,730
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$14,486	\$14,487	-\$138,868	-\$138,868
S-4	Total General Fund and Forecasted Revenues Available	\$198,389	\$166,088	\$77,146	\$74,313
S-5	Amount requested from County Commissioners	\$101,852	\$72,108	\$3,405	\$2,255
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-7	Operating Revenues	\$10,300	\$7,500	\$5,000	\$5,000
S-8	Tax levy (From the County Treasurer)	\$101,852	\$72,108	\$3,405	\$2,255
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$643	\$886	\$100	\$100
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0
S-14	Total Revenue	\$112,795	\$80,494	\$8,505	\$7,355

ALPINE MEADOWS IMPROVEMENT & SERVICE DISTRICT

EXPENDITURE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$20,667	\$34,634	\$28,945	\$26,147
S-18	Operations	\$52,965	\$50,636	\$16,828	\$16,828
S-19	Indirect Costs	\$3,677	\$3,687	\$3,400	\$3,400
S-20R	Expenditures paid by Reserves	\$0	\$0	\$152,355	\$152,355
S-20	Total Expenditures	\$77,308	\$88,956	\$201,528	\$198,730

DEBT SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$85,594	\$85,594	\$68,641	\$66,958
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$107,895	\$121,381	\$134,868	\$134,868
S-25	b. Reserves	\$2,000	\$3,000	\$4,000	\$4,000
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$109,895	\$124,381	\$138,868	\$138,868
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$13,486	\$13,487	\$13,487	\$13,487
S-29	b. Reserves	\$1,000	\$1,000	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$14,486	\$14,487	\$13,487	\$13,487
S-31	Subtotal	\$124,381	\$138,868	\$152,355	\$152,355
S-32	Less Total to be spent	\$0	\$0	\$152,355	\$152,355
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$124,381	\$138,868	\$0	\$0

End of Summary

Jane Chapman, Treasurer
 Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 6/26/2019

DISTRICT ADDRESS: PO BOX 610
JACKSON, WY 83001

PREPARED BY: JANE CHAPMAN

DISTRICT PHONE: 307-739-9090

Final Budget

ALPINE MEADOWS IMPROVEMENT & SERVICE DISTRICT
 NAME OF DISTRICT/BOARD

FYE 6/30/2020

PROPERTY TAXES AND ASSESSMENTS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$101,852	\$72,108	\$3,405	\$2,255
R-1.2	Other County Support				

FORECASTED REVENUE

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	\$10,300	\$7,500	\$5,000	\$5,000
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$10,300	\$7,500	\$5,000	\$5,000
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$643	\$886	\$100	\$100
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$643	\$886	\$100	\$100
R-5.5	Total Forecasted Revenue	\$10,943	\$8,386	\$5,100	\$5,100
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

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ALPINE MEADOWS IMPROVEMENT & SERVICE DIST
NAME OF DISTRICT/BOARD

FYE 6/30/2020

CAPITAL OUTLAY BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$6,491	\$5,803	\$4,670	\$4,670
E-4.3	Other (Specify)				
E-4.4	Professional Fees	\$13,157	\$28,074	\$23,000	\$20,202
E-4.5	Website Maintenance	\$760	\$420	\$800	\$800
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$77	\$185	\$275	\$275
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations	\$25	\$25		
E-5.5	Other (Specify)				
E-5.6	Postage	\$157	\$128	\$200	\$200
E-5.7	_____				
E-5.8	_____				
E-6	TOTAL ADMINISTRATION	\$20,667	\$34,634	\$28,945	\$26,147

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ALPINE MEADOWS IMPROVEMENT & SERVICE DIST

FYE 6/30/2020

OPERATIONS BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-7	Personnel Services				
E-7.1	Wages--Operations				
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	_____				
E-9.2	_____				
E-9.3	_____				
E-9.4	_____				
E-9.5	_____				
E-10	Program Services (List)				
E-10.1	Weed Control	\$6,500	\$8,128	\$8,500	\$8,500
E-10.2	Open Space Irrigation	\$8,646	\$3,034	\$3,198	\$3,198
E-10.3	Road Maintenance	\$0			
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	Snow Removal	\$34,000	\$36,000	\$0	
E-11.2	Building Review	\$3,690	\$3,345	\$5,000	\$5,000
E-11.3	Property Management	\$0			
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Property Taxes	\$129	\$129	\$130	\$130
E-12.2	_____				
E-12.3	_____				
E-12.4	_____				
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$52,965	\$50,636	\$16,828	\$16,828

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ALPINE MEADOWS IMPROVEMENT & SERVICE DIST

FYE 6/30/2020

INDIRECT COSTS BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-14	Insurance				
E-14.1	Liability	\$2,818	\$2,828	\$3,000	\$3,000
E-14.2	Buildings and vehicles				
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	Director	\$500	\$500	\$0	
E-14.6	Crime	\$359	\$359	\$400	\$400
E-14.7					
E-15	Indirect payroll costs:				
E-15.1	FICA (Social Security) taxes				
E-15.2	Workers Compensation				
E-15.3	Unemployment Taxes				
E-15.4	Retirement				
E-15.5	Health Insurance				
E-15.6	Other (Specify)				
E-15.7					
E-15.8					
E-15.9					
E-17	TOTAL INDIRECT COSTS	\$3,677	\$3,687	\$3,400	\$3,400

DEBT SERVICE BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
D-1	Debt Service				
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
D-2	TOTAL DEBT SERVICE	\$0	\$0	\$0	\$0

Final Budget

ALPINE MEADOWS IMPROVEMENT & SERVICE DISTRICT
NAME OF DISTRICT/BOARD

FYE 6/30/2020

GENERAL FUNDS

	End of Year	Beginning	Beginning	Final Approval
	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance	\$85,594	\$85,594	\$68,641	\$66,958
C-1.2 Savings and Investments Account Balance		\$0		
C-1.3 General Fund CD Balance		\$0		
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$124,381	\$124,381	\$0	\$0
C-1.6 Total Estimated Cash and Investments on Hand	\$209,975	\$209,975	\$68,641	\$66,958
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$124,381	\$138,868	\$0	\$0
C-2.3 Total Deductions (a+b)	\$124,381	\$138,868	\$0	\$0
C-2.4 Estimated Non-Restricted Funds Available	\$85,594	\$71,107	\$68,641	\$66,958

SINKING & DEBT SERVICE FUNDS

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)	\$107,895	\$121,381	\$134,868	\$134,868
C-3.2 Date of Reserve Approval in Minutes: 6/26/2019				
C-3.3 Amount to be added to the reserve	\$13,486	\$13,487	\$13,487	\$13,487
C-3.4 Date of Reserve Approval in Minutes: 6/26/2019				
C-3.5 SUB-TOTAL	\$121,381	\$134,868	\$148,355	\$148,355
C-3.6 Identify the amount and project to be spent				
C-3.7 a. Chip Seal Road TOA			\$148,355	\$148,355
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes: 6/26/2019				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$148,355	\$148,355
C-3.12 Balance to be retained	\$121,381	\$134,868	\$0	\$0

RESERVES

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)	\$2,000	\$3,000	\$4,000	\$4,000
C-4.2 Date of Reserve Approval in Minutes: 6/26/2019				
C-4.3 Amount to be added to the reserve	\$1,000	\$1,000		
C-4.4 Date of Reserve Approval in Minutes: 6/26/2019				
C-4.5 SUB-TOTAL	\$3,000	\$4,000	\$4,000	\$4,000
C-4.6 Identify the amount and project to be spent				
C-4.7 a. Compliance			\$4,000	\$4,000
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes: 6/26/2019				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$4,000	\$4,000
C-4.12 Balance to be retained	\$3,000	\$4,000	\$0	\$0

BOND FUNDS

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes: _____				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes: _____				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent				
C-5.7 Date of Reserve Approval in Minutes: _____				
C-5.8 Balance to be retained	\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$152,355	\$152,355